

COMMERCIAL PHOTOGRAPHY WORKORDER

ICONS, Inc. □ 1865 S Franklin St, Christiansburg, VA 24073-4819 □ 540-384-0110

DATE	JOB#	PO#
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BILLING ADDRESS	RETURN SHIPPING ADDRESS
COMPANY	COMPANY
CONTACT	CONTACT
ADDRESS	ADDRESS
FLOOR SUITE	FLOOR SUITE
CITY, STATE ZIP	CITY, STATE ZIP

EMAIL	PHONE
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PROJECT NAME/DESCRIPTION	ESTIMATED # OF IMAGES
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Default image format is 3,000-pixel JPG file. If you require something different, please let us know below.

FILE FORMATS <input type="radio"/> JPG <input type="radio"/> PSD (Photoshop) <input type="radio"/> PNG <input type="radio"/> Transparent Backgrounds	SPECIFIC FILE DIMENSIONS
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SPECIAL INSTRUCTIONS? IF SO, PLEASE DESCRIBE.

IMAGE FILE DELIVERY – OTHER <input type="radio"/> Dropbox <input type="radio"/> Google Drive <input type="radio"/> Email	EMAIL ADDRESSES FOR FILE SHARING? PLEASE LIST.
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PRODUCT RETURN <input type="radio"/> Dispose <input type="radio"/> Return to address above <input type="radio"/> Other:

INCLUDE THIS FORM WITH PRODUCTS YOU ARE SHIPPING FOR PHOTOGRAPHY